

Computer Network Acceptable Use Agreement

Faculty and Staff 2009-10

1. Any use of the computer network must be in support of education and be consistent with the mission of the Bethel School District.
2. All faculty and staff members will make a good faith effort to protect the information on the network from outside trespass or manipulation. These efforts include but are not limited to: logging off the network appropriately, safeguarding personal and/or student account information, and prohibiting the dissemination of confidential information stored on the network.
3. Any use of the network for commercial or for-profit purposes.
4. Use the network for personal and private business. The use of the WNWSU email system is for educational and Supervisory Union purposes only and is not intended for personal use.
5. Any use of the network for product advertisement or political lobbying is prohibited.
6. Network accounts are to be used only by the authorized owner of the account for the authorized purpose.
7. It is strictly forbidden to modify or otherwise alter ANY hardware or software owned or issued by the Bethel School District without prior permission from the Director of Information Technology.
8. Users shall not intentionally seek information on, obtain copies of, or modify files, other data, or passwords belonging to other users, or misrepresent other users on the network.
9. All communications and information accessible via the network should be assumed to be District property.
10. No use of the system(s) shall serve to disrupt the use of the network by others; hardware or software shall not be destroyed, modified, or abused in any way.
11. Malicious use of the network to develop programs that harass other users or infiltrate a computer or computing system and/or damage the software components of a computer or computing system is prohibited.
12. Hate mail, harassment, discriminatory remarks and other antisocial behaviors are prohibited on the network.
13. The illegal installation of copyrighted software for use on district computers is prohibited. Employees will not redistribute copyrighted programs or data except with the written permission of the copyright holder or designee. Such permission must be specified in accordance with applicable copyright laws, school policy, and administrative regulations.
14. Use of the network to access or process pornographic material, inappropriate text files, or files dangerous to the integrity of the local area network (LAN) is prohibited. Staff members are required to notify an administrator of any inappropriate content that was accessed while online.
15. User accounts (including email) should be monitored regularly so that the use of storage/disk space on the district server(s) is kept to a minimum.
16. Faculty and staff members are responsible for continuous monitoring and supervision of students in their charge while they are accessing the district network.

The Bethel School District will make determinations on whether specific uses of the network are consistent with the acceptable use practice. The administration reserves the right to access files, folders, and network resources when violations of this policy are apparent and/or technical troubleshooting is warranted

